



## **Admissions Booklet**

(April 2021 – 2022)



Thank you for your interest in Jinseki international School.

Please read these application guidelines carefully.

Submission of the application from confirms that have read and agreed to comply with the policies and procedures of the school.

## Application Period

The school will have set application periods within the year, however, pupils can apply throughout the year. We envisage most of our pupils starting either in April or September and will modify our curriculum accordingly.

## Application Process

1. Submit application form with supporting documentation. Pay the Application Fee.
2. Document screening by Jinseki Staff.
3. If approved, attend an interview and assessment.
4. If accepted, we will send you a letter of acceptance and an invoice for the Enrolment Fee, Development Fee, Tuition Fee, Maintenance Fee, Educational Material.

Please note that if you do not pay before the deadline., we will assume that you are not interested in enrolling at the school.

The school will share the payment schedule at the appropriate time.

The usual timeframe for the application process and screening is one month.

However, in exceptional cases where there is availability and/or application materials are readily available, this process can be significantly reduced.

## Application from abroad

The school will make every effort to ensure a thorough process is followed with applications made from abroad.

In cases where pupils are not physically available for assessment we may send assessment materials for completion, set up a video call make a review based on submitted paperwork.

## Application to Grade Guidelines

	Date of birth
For Grade 1 entry	2 April 2014 – 1 April 2015
For Grade 2 entry	2 April 2013 – 1 April 2014
For Grade 3 entry	2 April 2012 – 1 April 2013
For Grade 4 entry	2 April 2011 – 1 April 2012

\*In some cases we may have exceptions to the above based on individual family and pupil needs.

## Acceptance Criteria

Jinseki International School accepts children of all nationalities.

We consider a wide range of factors when selecting our pupils.

These factors include looking at nationality, gender, background, and the academic, emotional and social qualities of each applicant.

The school will make every effort to meet its international status by maintaining a good balance between foreign, dual nationality and Japanese pupils.

The school considers the following definitions with regard to the nationality of pupils:

- **A Foreign Nationality Child** is a child having both parents of foreign ethnic nationalities.
- **A Dual Nationality Child** is a child having one parent who is ethnically Japanese and the other parent of foreign nationality. Dual nationality does not refer to a Japanese child who was born abroad before returning to Japan.
- **A Japanese Returnee Child** is a child having lived abroad and attended school abroad for six or more consecutive months.
- **A Japanese Child** is a child having parents who are both Japanese nationals.

## Other Consideration

- If a child has specific learning difficulties, additional relevant assessment documentation will be required (from previous schools) and an interview with the Learning Support Coordinator will occur before a place can be offered.
- Please note that we reserve the right to ask for a confidential report, should we feel it is required to support an application

## Waiting List Policy

When your child is accepted to a grade which has no current vacancies, he/she will be placed on the waiting list.

Should we have a vacancy for your child's grade, we will contact you.

We cannot guarantee how long you will be placed on the waiting list and also when a space may become available at the school.

When an offer is made, the pupil must accept the offer and start at the school within the given timeframe.

Otherwise, the offer will be withdrawn and the place will be offered to another child.

If a period of six months or more has passed since the original screening test, we will re-screen applications (or ask for updated application material) before offering a new place or withdrawing the offer.

There will be no additional fee for re-screening.

Wait-listed students may be rejected based on the result of the re-screening test.

## Announcement of Results

Results will be sent email.

Please note that the school will not be able to inform you of the assessment result by phone.

The school will assume that you are officially entering the school when all fees are received,

For all new pupils, the school will issue admission certificates on entry to the school.

Once all entrance fees are paid parents will be sent further supporting material with regard to joining the school.

Should your application be unsuccessful we will not offer individual feedback on the assessment but we will inform you if a re-application would be welcome.

## Application Documents to be Submitted

1. Application Form

2. Supporting Documentation. Please include with your application:

- Reports and test results from your child's current or previous school.

Please submit the application form online, and email all supporting materials to [admin@jinsekikogen.co.jp](mailto:admin@jinsekikogen.co.jp)

Please note that we do not accept early applications and parents may not submit earlier than the term immediately prior to the intended start date.